Prime
Easy Learn
Training Institute

Others promise support, we support the promise!

TAKE NEXT STEP
IN YOUR HR CAREER

www.easylearnuae.com

Certified Human Resources Professional (CHRP)

The Certified Human Resources Professional (CHRP) program is designed for HR professionals and aspiring HR practitioners seeking to build a strong foundation in key HR functions. This program equips participants with essential HR skills and knowledge to effectively manage HR operations and ensure compliance with labor laws.

Program Structure	Type	-	Certification
	Language	-	English
	Duration	-	20 Hours
	Testing	-	Assignments/Quizzes + Case Study

Key Modules

Module	Description
Recruitment & Selection	Master the principles and techniques of talent acquisition, sourcing, and hiring.
Learning & Development	Develop strategies for employee training, career growth, and skill enhancement.
Compensation & Benefits	Understand salary structures, incentive programs, and employee benefits.
UAE Labor Law	Ensure compliance with labor regulations and employment laws.
Performance Measurement	Learn methods to assess employee performance and productivity.
Employee Onboarding	Develop structured onboarding programs for seamless employee integration.

Certified Human Resources Manager (CHRM)

The Certified Human Resources Manager (CHRM) program is designed for experienced HR professionals aiming to enhance their strategic leadership skills. This program provides advanced knowledge in HR planning, analytics, budgeting, and employee
engagement to drive business success.

Program Structure

Type	-	Certification
Language	-	English
Duration	-	30 Hours
Testing	-	Assignments/Quizzes + Case Study

Key Modules

Module	Description
HRP – Strategic HR Planning	Learn workforce planning strategies aligned with organizational goals.
Legal Considerations – Labor Law	Gain a deep understanding of labor laws and compliance requirements.
Diversity & Inclusion (DI)	Foster inclusive workplaces and implement diversity initiatives.
HR Budgeting & Evaluation	Develop financial acumen in HR budgeting and cost evaluation.
Strategic HR	Align HR functions with business strategy to enhance performance.
Employee Engagement	Explore strategies to boost employee motivation and workplace satisfaction.
HR Metrics Dashboarding	Leverage data-driven insights for HR decision-making and workforce analytics.

CHRP & CHRM
HR Analytics – Combo Program

The CHRP & CHRM HR Analytics Combo Program offers a comprehensive curriculum that integrates fundamental and strategic HR concepts with data-driven decision-making skills. This program is ideal for HR professionals who want to master both operational HR processes and analytics.

Program Structure			
	Type	-	Certification
	Language	-	English
	Duration	-	20+20+10 Hours
	Testing	-	Assignments/Quizzes + Case Study

Key Modules

Module	Description
HRP – Strategic	HR PlanningLearn workforce planning strategies for long-term business success.
Diversity & Inclusion (DI)	Develop inclusive HR policies and promote workplace diversity.
Recruitment & Selection	Implement effective hiring strategies to attract top talent.
Employee Onboarding	Structure onboarding processes to improve new hire experiences.
Learning & Development	Enhance employee skills through structured training programs.
Performance Measurement	Develop key performance indicators (KPIs) to assess HR effectiveness.
HR Metrics Dashboarding	Utilize HR dashboards and analytics for workforce planning.
Legal Considerations – Labor Law	Stay updated with labor laws and regulatory compliance.
HR Analytics	Apply data analytics to HR decision-making.
HR Budgeting & Evaluation	Learn budgeting techniques and financial assessment in HR.
Compensation & Benefits	Design and manage competitive pay structures and benefits.
Payroll	Understand payroll management, salary processing, and compliance.
Strategic HR	Align HR initiatives with overall business objectives.
Employee Engagement	Implement strategies to enhance employee satisfaction and retention.

AI in HR

The AI in HR module is designed to help HR professionals leverage artificial intelligence tools to streamline HR processes, enhance decision-making, and improve efficiency in talent management

Module	Description
ChatGPT for HR	Utilize AI chat tools for recruitment, employee engagement, and HR operations.
Leveraging Claude for HR	Enhance HR practices using AI-driven insights and automation.
Enhancing HR Practices with AIHR Copilot	Improve HR processes with AI-powered tools.
Emerging AI Trends and Tools for HR	Stay updated on the latest AI innovations in HR.

About Prime Easy Learn Training Institute

Prime Easy Learn Training Institute is a leading professional training provider committed to delivering high-quality education and skill development programs. With a strong presence in the UAE, we specialize in HR, Digital Marketing, Business Management, and Technical Training, empowering professionals to advance their careers with industry-recognized certifications.

Our HR Certification Programs are designed to provide practical, real-world knowledge, equipping HR professionals with the skills required to excel in today's dynamic business environment.

EDUCATION

MENTORSHIP

COACHING

WEBINAR

Prime Easy Learn Training Institute

- **Accredited & Industry-Recognized Certifications –**
Our programs are designed by industry experts, ensuring global recognition and practical application.

- **Experienced Instructors –**
Learn from seasoned HR professionals with extensive real-world experience in recruitment, HR analytics, and strategic management.

- **Hands-On Learning Approach –**
Our training includes real-world case studies, simulations, and practical exercises for immediate workplace application.

- **Flexible Learning Options –**
Choose from in-person, online, or hybrid training formats to suit your schedule and learning style.

- **Comprehensive Study Materials –**
Access detailed learning resources, templates, and tools to reinforce your knowledge.

- **Career Advancement Opportunities –**
Our programs help professionals boost their HR expertise, gain promotions, and increase their earning potential.

Join Prime Easy Learn Training Institute and take your HR career to the next level!

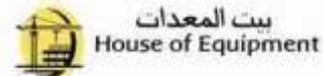**For more details, visit our website or contact us today!**

Easy Learn Training Institute

CERTIFICATE
OF COURSE COMPLETION

THIS CERTIFICATE IS AWARDED TO

STUDENT'S NAME HERE

for Successful Completion of the course
(COURSE NAME)

DURATION: NO. OF HOURS

Mahek Kakkar

COMPLETITION DATE

GOVERNMENT OF DUBAI
DUBAI

MAHEK KAKKAR
DIRECTOR
PRIME EASY LEARN TRAINING INSTITUTE

DATE

KHDA ACCREDITED

TRAINING CERTIFICATE

Student's Name

has completed the training course

Training in (Course Name)

DATE

Date of enrollment to completion

Photo PERMIT NUMBER 67959

NUMBER OF HOURS

Duration of the course

DUBAI

KHDA QR ATTESTATION

INSTITUTE SIGNATURE/STAMP

CERTIFICATE
OF
CONTINUING PROFESSIONAL DEVELOPMENT

The CPD Certification Service
certifies that

STUDENT'S NAME HERE

the above named has participated
in the following CPD activity

(COURSE NAME)

CPD Provider Organisation
Prime Easy Learn Training Institute

An initiative to increase standards of CPD
provision to professionals in relevant market
sectors

Date of CPD Activity:

No. CPD Hours / Points:

Date of enrollment to completion

The Coach House, Ealing Green, London W5 5ER
Email: info@cpduk.co.uk Web: www.cpduk.co.uk
Tel: 020 8846 4383 Fax: 020 8579 3969

CPD CERTIFIED
The CPD Certification Service

AMI
AMERICAN MANAGEMENT INSTITUTE

Certificate of Diploma

This is to certify that

STUDENT'S NAME HERE

Has successfully completed the Diploma Course in

COURSE NAME AND NO. OF HOURS

The holder of this certificate has completed the required sequence of courses
delivered by the certified instructor under the American Management
Institute regulations; therefore, this certificate is granted
and signed by the institute's authorized personnel.

Date of Participation

DATE OF ENROLLMENT & COMPLETITION

With all honors, rights and privileges appertaining under the
rules and regulations of the American Management Institute

Grade

Date of Issuance

Thomas Fred
Director of Professional Studies
and Continuing Learning
Certificate Serial No: GB/UAE/102-634ECA

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Others promise support, we support the promise!

Prime Easy Learn Training Institute

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